



MCAULEY MINISTRIES
LIMITED

ABN 36 165 650 171

MML Newsletter – March 2018



*“At the breaking of the Easter dawn
may the Risen Saviour bless your home
with grace and peace from above,
with joy and laughter, and with love
And when night is nigh, and the day is done
May He keep you safe from all harm.”*

An Irish Easter Blessing

Recommended Stipend Rates from CLRI for 2018

Please find attached the rates published by CLRI. You will find them useful when invoicing clients. Remember you do not charge GST unless you have been specifically advised by our office to do so.

Music Licence

A licence has been purchased from One License. For royalty payments to artists/composers we are required to provide the artists name, the composer and/or the publisher's name.



We are no longer required to record how many copies are used. Please note the following copyright information must be included when using words/music for your MML ministry.

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Sisters, please note this licence does not cover your community life – the Institute holds a separate licence.

McAuley Ministries Limited

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P 02 9572 5400 F 02 9560 5435 E mcauleyministries@ismapng.org.au

Reporting should be submitted on a monthly basis. Please email your usage report to Danielle at the end of each month to danielle.sutherland@ismapng.org.au.

Attached is an updated record of usage form for your reference.

Payment of Funds into the MML Main Operating Account

Thank you for those of you who donate/contribute funds your ministry has earned to the MML account.

MML Bank Account Details



Account Name: McAuley Ministries Limited
BSB: 063 141
Account Number: 10 470 996

Please include either your name or your Sister ID number in the reference / particulars field.

It would also be appreciated if you could then send our office an email advising us of the payment mml@ismapng.org.au.

If this is not convenient could you please lodge the cheque at your nearest CBA, or post the cheque to the Stanmore office:

McAuley Ministries Ltd
PO Box 284
Petersham NSW 2049

Working with Children Check Renewal - NSW

The NSW Government has recently advised individuals with WWC numbers due to expire in 2018 that they will now be able to submit a renewal application online.



The Office of the Children's Guardian will contact you via email within three months of your WWC expiry date, inviting you to renew your WWC number for a period of a further 5 years.

Steps for employees and volunteers to renew

- Please check your current WWC expiry date, either through your email records or by retrieving it online.
- Please check your contact details. Keep your contact details up to date so you can be alerted about your WWC renewals by going to www.kidsguardian.nsw.gov.au/check
- If your contact details are up to date, you will receive an email from the Office of the Children's Guardian which contains a link to the online renewal form.

*****Please note if the Office of the Children's Guardian doesn't hold your current email address, they won't be able to email you.*****

- After completing the online renewal form you will receive a second email with a reference number.
- Once you have received the reference number, you will be able to then take this to a Service NSW centre or motor registry and pay the renewal fee (if a fee is required). A fee is required if you are an employee. If you are a volunteer there is no fee. McAuley Ministries will reimburse the fees for employees on presentation of the receipt of payment to your manager.
- After you have completed this step, you will be sent a third email confirming a new expiry date for your WWC number.

Once you have received your new expiry date, please provide Denise or Danielle with the new expiry date, so it can be verified and the new date recorded in our system.

Please note if the McAuley Ministries Office has not verified your renewal you will not be able to work or volunteer in a child-related role until our office has verified your renewal.

It is important to note that a person cannot continue to work or volunteer in a child-related role if they do not renew their WWC number and have it verified by the employer.

It is an offence to work with children in NSW without a valid WWC clearance number or current application by the worker to the Office of the Children's Guardian for a clearance.

For more information and downloadable resources about the Working With Children Check renewal go to www.kidsguardian.nsw.gov.au/check/renew

MML Ministry Reports

Many thanks for your ministry reports July – December 2017.

It is a privilege to read these and learn about the richness of the services offered.

MML 2018 Gathering



The 2018 Gathering will again be held at Rydges Sydney-Central.

The Gathering will run from 11:00am on Monday 6 August and will conclude at 3:00pm on Tuesday 7 August.

We are currently working on the program format and will share this with you closer to the Gathering.

We look forward to your attendance at the 2018 MML Gathering.

MML New Faces

Since our last newsletter, a warm welcome to:

Sr Mary-Ann Lennon - Hospitality Services, Seville Cairns


Sr Marg Bray - Workshops, Art Therapy, Social Support

Sr Margaret Hart - Social Support and Liturgy

Attachments

1. CLRI Stipend 2018
2. One License Record Form

With every blessing for the year ahead,



Denise