



Mercy Associates Network Facilitator

The Institute of the Sisters of Mercy of Australia and Papua New Guinea (“ISMAPNG”) is a Religious Institute of Catholic women who follow Catherine McAuley in seeking to advance the reign of God by engaging in the spiritual and corporal works of mercy. The Sisters and organisations sponsored by ISMAPNG operate within and across a broad range of ministries including health, aged care, education, social welfare, justice and advocacy.

Mercy Associates is a program operated by ISMAPNG for lay people who cherish the virtue and practice of mercy in their lives and seek a faith community to nurture their commitment to mercy. Mercy Associates groups are found in a variety of places including parishes, workplaces and larger networks. There are currently about fifteen Mercy Associates groups around Australia and it is intended to offer this program to others and found new groups, mostly but not exclusively in Mercy workplaces.

We are recruiting in Victoria and central/north Queensland for newly created and unique positions working as Network Facilitators for the Mercy Associates program. The positions are part-time (approx. 30 hours per month) on a 2 year fixed term contract, and will require you to be flexible in working hours which may include nights and weekends, with some travel being required. Network Facilitators are already employed in WA and regional NSW.

The primary purpose of this role will be to work closely with the Executive Officer and be responsible for support to Mercy Associates groups and building up the program overall.

The Network Facilitators have a support role to Mercy Associates groups, striving to develop skills within groups to conduct and take responsibility for their own activities. Additional to this, the Network Facilitators have a key role in promoting the Mercy Associates program with a view to establishing new groups, especially in Mercy workplaces. As interest arises in starting a new group, the Network Facilitator will assist the group in becoming established including ensuring aspiring Mercy Associates undertake the formation program.

To be successful in this role, we are looking for people who have:

- Outstanding relationship building skills
- Excellent initiative and drive
- Strong communication skills both written and verbal
- Excellent time management skills
- A mature-minded and professional approach
- Sound computer skills in MS Office and presentation software

A tertiary qualification in education, community development or theology is desirable, but not essential. Additionally, having great communication skills and the ability to be able to “sell” the program will assist you in achieving success in this role. This role will suit someone who is looking for a meaningful position on a part-time basis or to work around other part-time employment.

Hours and days of work are flexible depending on the needs of groups and your current work/home life. There are a number of ISMAPNG offices in Victoria and Queensland so depending on your location, it is quite possible that an office exists close by for support.

If you are interested in applying for this position or want to learn more about the role, please call Carmel Ross on 0408 124 404. Carmel is located in Western Australia, so please note the time difference if phoning from the eastern states.